MICHIGAN STATE
U N I V E R S I T Y

College of Human Medicine
Division of Public Health

HM 101 Introduction to Public Health
Syllabus
3 Credits
Spring 2021 Semester
01/11/2021-04/23/2021

Course Instructor:
Name:
Email:
Office hours: Virtual Office Hours via Zoom

Course Description:
The study of public health involves critical thinking and decision making; it gives students a methodology for understanding populations; population-scale thinking relies on multiple disciplines, exposing students to ongoing health-care and policy matters while gaining an understanding of the depth and breadth of public health; and it exposes students to potential career paths at the graduate level.

HM 101 Introduction to Public Health is a survey course that provides an overview of public health with an emphasis on the population perspective and the crosscutting, systems thinking or ecological nature of public health, including the population effects of health-care systems.

Current public health events will be used as a discussion tool to illustrate the real-world nature of the material and its pervasiveness in our lives. Case studies will be used to support the material as well. This course will encourage critical thinking, group discussions, and promote written communication skills.

The overriding objective of this course is to gain a broad-based knowledge of public health concepts and techniques. Students will also learn the core public health philosophies and concepts of protection, disease prevention and health promotion.
The course will be divided into 5 units and will cover:
1) The principles of population health
2) Tools of population health
3) Preventing disease, morbidity and mortality
4) Health professionals, healthcare institutions and healthcare systems
5) Public health institutions and systems

Course Learning Objectives:
Upon completion of this course, students will be able to:
1) describe public health's interdisciplinary, cross-cutting character and the contributions of different disciplines and professions to improving health;
2) explain how interventions are assessed for improving population health;
3) explain the basic principles of epidemiology, including rates, risk factors, disease determinants, causation, and public health surveillance;
4) explain how health information and communications can be used to improve

population health;

5) identify how social and behavioral interventions affect population health;
6) explain how policy and law affect population health;
7) identify the impact of the environment and infectious diseases
8) compare the burden of infectious diseases, chronic diseases and injuries on morbidity and mortality and approaches to early detection and prevention;
9) describe the basic organization of health care and public health systems and the contributions of health professionals;
10) identify basic payment mechanisms, including insurance, for financing health services;
11) describe criteria for evaluating health systems, including access, quality, and cost; discuss the importance of addressing health disparities and the needs of vulnerable populations

Course Materials:
Required textbooks:
1. Riegelman, R. & Kirkwood, B. (2019). *Public Health 101: Improving Community Health.* 3rd Ed. Sudbury, MA: Jones and Bartlett.

2. Skloot, R. (2010). *The Immortal Life of Henrietta Lacks.* New York: Random House.

The Immortal Life of Henrietta Lacks can be purchased as an e-book on Kindle.

While both texts above are available electronically through the MSU library, there is very limited availability. There are only 5 electronic versions of the Riegelman text available and only 1 version of the Skloot book, and there are over 100 students enrolled in this course. Purchasing or renting the books is recommended.

Required Software:
1. Internet browser compatible with D2L (Firefox or Chrome work best)
2. JavaScript
3. Acrobat Reader
4. PowerPoint
5. Microsoft Word or other word processing system

Recommended Software:
1. Adobe Flash Player

Course Requirements:
- High speed internet connection
- Computer manufactured within the last four years (recommended)
- Minimum screen resolution 1024X768
- Access to Desire2Learn
- Zoom technology downloaded to your computer

Course Guidelines:
Open/Close times
This online course is built on **a weekly framework** of material including: objectives, required readings, lecture content and video clips, external links, exercises, and

discussion forums. Additionally, exams and projects will be utilized throughout the course. The course materials will open at **5:00 p.m. on Friday** for the next week. Assignments may be completed and submitted at any time during the week they are due, however, **all materials need to be posted by no later than 11:55 pm Eastern Time on Saturday evening following the week of class, or on the date indicated on the course outline below.**

Access to Desire2Learn (D2L)

- In your browser window, type the URL http://d2l.msu.edu and press return. You will be taken to the D2L Login page.
- Click the **Login** button. You will be taken to a login screen. Type in your MSU NetID (or CommunityID). In the Password box, type your password. Click the "Login" button. You will be taken to your D2L My Home page.
- If you have forgotten your MSU NetID password: https://netid.msu.edu/netid/password/index.html.
- Help Desk at MSU Distance Learning Services: Local: (517) 432-6200 or Toll Free: (844) 678-6200 (North America and Hawaii)
- Help Desk at MSU Distance Learning Services: Go to **HELP** in the main toolbar, then under **NEED HELP?** click on the **D2L Contact Form**. Complete and submit the form. You should receive a response within 2 hours.

Library Information

Chana Kraus-Friedberg, Public Health Librarian

Phone: 517-884-8462

Email: krausfri@msu.edu

- Be sure to review the Library Guide on your course home page for library resources to support your assignments
- MSU Library http://www.lib.msu.edu/health/
- Public Health Resources http://www.lib.msu.edu/health/ph
- Contact Chana Kraus-Friedberg for any research or resource support.

Policies and Procedures:

Code of Conduct

All students enrolled in MPH courses are responsible for their conduct in the online classroom. Students are entitled to an environment free from disruption and are expected to behave in a manner conducive to teaching and learning. Students are expected to abide by the following expectations:

- Interact respectfully and courteously (virtually, in-person, or over the phone) with others (students, faculty, staff, etc.)
- Respect the diversity of opinions among instructors and fellow students
- Respect the privacy of others
- No use of threatening, harassing, sexually explicit language or discriminatory language, or conduct that violates state or federal law or MSU policy on sexual harassment will be tolerated. See the MSU Anti-Discrimination Policy at https://www.hr.msu.edu/policies-procedures/university-wide/ADP_policy.html
- Refrain from threatening behavior (physical, verbal, and emotional)

- Abide by local, state, and federal laws

MSU Privacy Statement

MSU expects that you will respect the rights of faculty and other students as you participate in the educational process. Participating in an Desire2Learn course means that you may have access to personal information and academic work produced by other students and faculty members, such as discussion board postings, drafts of papers and other work produced in the course. Academic norms and MSU policy require that you must not reveal any information about classmates, course work content, or its authors to anyone outside the course.

Students should be aware that their use of Desire2Learn materials and communication tools in a particular course may be observed and recorded by the instructor of that course. These observations and records may include a student's access to online library materials linked through the Desire2Learn course website. Use of these observations and records must conform to the use and release of confidential student records as described in Michigan State University's Access to Student Information . Students may link to library resources directly, without linking through Desire2Learn, using the Library website.

Attendance

Students whose names do not appear on the official class list for this course may not participate with this class. In compliance with federal regulations, the University requires all instructors to report the non-attendance of students enrolled in their course. Non-attendance is defined as "…attendance or participation in an academically-related activity, including but not limited to the submission of an assignment, an examination, participation in a study group or an online discussion."
https://reg.msu.edu/ROInfo/Notices/Attendance.aspx

Students who fail to log-in and participate during the *first fifteen business days* will be dropped from enrollment in the course.

Through the middle of the semester, students who miss more than three consecutive weeks of class, i.e., who do not participate actively in class assignments or activities, and who have not communicated with faculty to be excused from class, will be reported to the Office of the Registrar for non-attendance and will risk being dropped from the course.

After the middle of the semester, students who miss more than three consecutive weeks of class without receiving prior approval from the course instructor, will receive a failing grade of 0.0 in the course.

All assignments for this course will be submitted electronically unless otherwise instructed. Assignments must be submitted by the given deadline or special permission must be requested from instructor before the due date. Extensions will not be given beyond the next assignment except under extreme circumstances.

All discussions assignments must be completed by the assignment due date and time. Missing discussion assignments will affect your grade.

The Desire2Learn tracking tool, discussions, chat sessions, group work participation and self-evaluations will be considered in preparing this grade.

Academic Honesty and Integrity
MSU Policy on Academic Dishonesty

The Master of Public Health Program is committed to ensuring academic integrity which is a minimal expectation of this course.

Academic dishonesty at Michigan State University is defined by the General Student Regulations as conduct that violates the fundamental principles of truth, honesty, and integrity. The following conduct is specifically cited:
- Supplying or using work or answers that are not one's own.
- Providing or accepting assistance with completing assignments or examinations.
- Interfering through any means with another's academic work.
- Fabricating information or citations.
- Facilitating acts of academic dishonesty by others.

In addition, falsification of admission and academic records and violations of professional standards constitute academic misconduct.

Lectures and examinations must remain the property of the College of Human Medicine and must not be copied from the internet for distribution to anyone who is not registered for this course. Online discussions and exercises are confidential and should not be discussed with others who are not enrolled in the class.

All assignments are to be done on the student's own, without the assistance of additional materials, i.e., internet, texts, articles, other people, etc., unless students are instructed to do otherwise. This includes weekly assignments and exams.

Any student involved in academic dishonesty will be reported to the Office of Academic Affairs and the Office of Student Affairs and a grade of 0.0 may be issued for the course. (See Spartan Life Student Handbook and Resource Guide and/or the MSU Website:www.msu.edu)

Plagiarism

Plagiarism is defined as taking credit for someone else's work or ideas. It is considered plagiarism if a student submits a piece of work (e.g., an essay, research paper, assignment, laboratory report) which, in part or in whole, is not entirely the student's own work without fully and accurately attributing those same portions to their correct source. This includes information taken from the internet which is not appropriately cited.

A student/student group is expected to do their own original work on each assignment in each class. A student who recycles his or her coursework from one class to another class may face an allegation of academic dishonesty. An instructor who believes a student has committed an act of plagiarism will take appropriate action, which includes the issuing of a "penalty grade" for academic dishonesty. Article 8 of the Graduate Students Rights and Responsibilities (GSRR) at Michigan State University defines a penalty grade as "a grade assigned to a student by a faculty member based on a charge of academic misconduct." A penalty grade can include, but is not limited to, a failing grade on the assignment or in the course. If a penalty grade is given by an

instructor, the instructor is required to file an Academic Dishonesty Report (ADR) with the Graduate school and can request that additional sanctions be imposed on the student.

Any student involved in academic dishonesty will be reported to the Office of Academic Affairs and the Office of Student Affairs and a grade of 0.0 may be issued for the course.

On the first offense of academic misconduct, the student must complete an educational program on academic integrity and academic misconduct provided by the dean of the College of Human Medicine and the Dean of the Graduate School. Additional sanctions could include probation, suspension from your program or the University for a designated time. The dean of the College of Human Medicine may also call for this hearing independent of your instructor.

Listed in this syllabus are 3 readings with associated quizzes on using information ethically. All students are required to complete the 3 readings and any associated quizzes at the start of this course:

Academic Integrity at Princeton University.
This website offers a wide range of information about academic integrity including examples of plagiarism, misrepresented original work, collaboration guidelines, and other material useful for teaching students to avoid plagiarism.

http://www.princeton.edu/pr/pub/integrity/pages/intro/index.html

Understanding Plagiarism (Indiana University Bloomington, School of Education)

A tutorial for students on understanding what plagiarism is and is not. Includes a short quiz, examples of various types of plagiarism, and ten items for practice with feedback.
https://www.indiana.edu/~tedfrick/plagiarism/
https://www.indiana.edu/~academy/firstPrinciples/index.html

Avoiding Plagiarism (Purdue University Online Writing Lab).

Presents the contradictions of American Academic Writing and lists some actions that might be seen as plagiarism. Offers guidelines for giving credit, making sure you are safe, and deciding if something is "common knowledge." Has practice exercises.

https://owl.english.purdue.edu/owl/resource/589/01/

Turnitin
Consistent with MSU's efforts to enhance student learning, foster honesty, and maintain integrity in our academic processes, instructors will use a tool called Turnitin to compare a student's work with multiple sources. The tool compares each student's work with an extensive database of prior publications and papers, providing links to possible matches and a 'similarity score'. The tool does not determine whether plagiarism has occurred or not. Instead, the instructor must make a complete assessment and judge the originality of the student's work. All submissions to this course may be checked using this tool.

Students should submit papers to Turnitin Assignment Dropboxes without identifying

information included in the paper (e.g. name or student number), the system will automatically show this info to faculty in your course when viewing the submission, but the information will not be retained by Turnitin. In general, references used for a paper should be no more than 5 years old.

Student submissions will be retained in the global Turnitin repository.

Statement on Disability

Accommodations for Students with Disabilities (from the Resource Center for Persons with Disabilities (RCPD): Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities at 517-884-RCPD or on the web at rcpd.msu.edu. Once your eligibility for an accommodation has been determined, you will be issued a Verified Individual Services Accommodation ("VISA") form. Please present this form to me at the start of the term and/or two weeks prior to the accommodation date (test, project, etc.). Requests received after this date will be honored whenever possible.

If you have a documented physical, psychiatric/emotional, medical or learning disability that may impact your ability to carry out assigned course work or will require extra time on exams, please notify the instructor within the first week of the course so that appropriate arrangements can be made.

Relationship Violence and Sexual Misconduct Policy
Michigan State University is committed to fostering a culture of caring and respect that is free of relationship violence and sexual misconduct, and to ensuring that all affected individuals have access to services. For information on reporting options, confidential advocacy and support resources, university policies and procedures, or how to make a difference on campus, visit the Title IX website at www.titleix.msu.edu.

Drops and Adds
The last day to add this course is the end of the first week of classes. The last day to drop this course with a 100 percent refund and no grade reported is **February 5 @ 8:00 p.m.** Last day to drop with no grade reported **March 3 @ 8:00 p.m**. You should immediately make a copy of your amended schedule to verify you have added or dropped this course.

Grading and Evaluation:

Final grades are determined based on the student's mastery of the course materials and demonstration of the required skills. The final grade will be based on the following criteria:

4.0	93-100	4.0
3.5	88-92	3.5
3.0	83-87	3.0
2.5	78-82	2.5
2.0	73-77	2.0
1.5	68-72	1.5
1.0	63-67	1.0

Evaluation/Rubrics

A rubric is a scoring tool that specifies the criteria for an assignment and the characteristics expected for several levels of quality. Rubrics inform students of the criteria used to evaluate their work and make grading both faster and more consistent. Links to the course rubrics are found in the weekly assignment folders.

HM 101 Course Outline

WEEKS	MODULE	DATE	TOPIC	READINGS	ASSIGNMENT & DUE DATE
UNIT 1: PRINCIPLES OF POPULATION HEALTH					
	Reading and Reflec-tion week	1/11/21	Reading and Reflection week	No assignment this week. Purchase your textbooks, review the syllabus.	**Participate in the Getting Started Discussion Forum and introduce yourself to the class.**
1	1	1/19/21	Introduction to Public Health	Riegelman Textbook: **Chapter 1 available at:** http://www.jblearning.com/catalog/9781284118445/) under sample materials **Henrietta Lacks, pp. 1-84 (Part 1, ch 1-11)** Additional readings Provided in the course.	**Complete the readings for the week. Due 1/23**
2	2	1/22/21	Evidence Based Health	Riegelman textbook: **Chapter 2 available at:** http://www.jblearning.com/catalog/9781284118445/) under sample materials **Henrietta Lacks, pp. 89-176 (Part 2, ch 12-22)** Additional readings provided in the course	**MODULE 2 QUIZ on modules 1 and 2: DUE 1/30** at 11:55 pm
UNIT II: TOOLS OF POPULATION HEALTH					
3	3	1/29/21	Public Health Data Communications	Riegelman Textbook: **Chapter 3 Henrietta Lacks, pp. 179-231 (Part 3, ch 23-28)** Additional readings provided in the course.	**MODULE 3 QUIZ on Module 3 due 2/6** at 11:55 pm
4	4	2/5/21	Social and Behavioral Sciences	Riegelman Textbook: **Chapter 4 Henrietta Lacks, pp. 232-267 (Part 3, ch 29-32)** Additional readings provided in the course.	**Module 4 Henrietta Lacks Health Disparities/Social Determinants written assignment #1 due 2/13** at 11:55 pm
5	5	2/12/21	Health Policy, Law, Ethics	Riegelman Textbook: **Ch. 5 Henrietta Lacks, pp. 268-328 (Part 3, ch 33 – Afterword) Additional readings** Provided in the course	**Henrietta Lacks Ethics Discussion forum #1** – initial post due Thurs. by 9 pm, final post due **2/20 at 11:55 pm**

WEEKS	MODULE	DATE	TOPIC	READINGS	ASSIGNMENT & DUE DATE
**UNIT III: PREVENTING DISEASE, MORBIDITY AND MORTALITY**				
6	6	2/19/21	Non-communicable diseases	Riegelman textbook: **Chapter 6** Additional readings provided in the course	**Module 6 quiz** on modules 4-6 **due 2/27 at 11:55 PM**
7	7	2/26/21	Communicable Diseases	Riegelman Textbook: **Chapter 7** Additional readings provided in the course.	**Module 7 Communicable Disease Written Assignment #2 Due 3/6** at 11:55pm
		Break Days	**3/2 and 3/3 off**		
8	8	3/5/21	Environmental Health and Safety	Riegelman Textbook: **Chapter 8** Additional readings provided in the course	**MODULE 8 QUIZ on modules 7 and 8 due 3/13** at 11:55pm
9	9	3/12/21	**MIDTERM**		**Midterm Exam**; open book on modules 1-8, **Due 3/20** at 11:55pm
10	10	3/19/21	Global Health	Readings provided in the course	**MODULE 10 Case Study/Written Assignment #3: Due 3/27** at 11:55pm
**UNIT IV: HEALTH PROFESSIONALS, HEALTHCARE INSTITUTIONS AND HEALTHCARE SYSTEMS**				
11	11	3/26/21	Healthcare Institutions	Riegelman Textbook: **Chapter 10** Additional readings provided in the course.	**MODULE 11 QUIZ on modules 10 and 11 Due 4/3** at 11:55pm
12	12	4/2/21	Healthcare Insurance and Healthcare Systems	Riegelman Textbook: **Chapter 11** Additional readings provided in the course.	**MODULE 12 DISCUSSION FORUM -- initial post due Thurs. by 9 pm, final post due Due 4/10** at 11:55pm
**UNIT V: PUBLIC HEALTH INSTITUTIONS AND SYSTEMS**				
13	13	4/9/21	Public Health Institutions and Systems	Riegelman Textbook: **Chapter 12** Additional readings provided in the course.	**MODULE 13 QUIZ on Modules 12 & 13 due 4/17** at 11:55 pm
14	14	4/16/21	Health Professionals/The Future of Public Health and Final Exam Study Guide	Riegelman Textbook: **Chapter 9, p.177-191** Additional readings provided in the course	**Health professionals Written assignment #4 due 4/21 at 11:55 pm (NOTE 4/21 is a WEDNESDAY! – last day of class!**
**Break Days 4/22 and 4/23 off**				
ONLINE Final Exam		4/27/21	**Comprehensive Final Exam on 4/27 from 6 – 9 pm**		4/27/21

WEEKS	MODULE	DATE	TOPIC	READINGS	ASSIGNMENT & DUE DATE
Module opens 4/23, exam opens 4/27					

Grading and Evaluation: Final grades are determined based on the student's mastery of the course materials and demonstration of the required skills. The final grade will be based on the following criteria:

6 Short Quizzes	35% of final grade
2 Discussion forums	10% of final grade
4 Written assignments	20% of final grade
Midterm	15% of final grade
Final	20% of final grade

If the final exam conflicts with another scheduled exam, you must inform your instructor well in advance so that alternative arrangements can be made.

Specific Guidelines

- **WHAT YOU CAN EXPECT FROM ME*:**
  - You can expect to receive a response from me within 24-48 hours. Typically, I will respond much more quickly than that – if I'm online and a student email comes in, I usually respond to it right away.
  - You can expect me to log on to discussion forums at least 2 times a week. I will initiate discussions and join only as I deem necessary, but I will read and grade every post. I will participate in the class by addressing your questions, evaluating assignments and keeping your lessons up-to-date.
  - Normally I grade your assignments within the week – so you should receive a grade on an assignment typically before the next one is due. If for some reason I am unable to do that, I will let you know. If there is a dispute with your grade on an assignment or quiz, you must discuss it with me within one week of grade posting.
- **WHAT I EXPECT FROM YOU:**
  - This is a regular college course. The time commitment for an online course is the same as for an in-seat/live course. The difference between an in-seat/live course and an online course is that it is more student-centered, which means you take more responsibility for your learning and success by following the guidelines I establish for you.
  - Because this is a college course, you will be very busy! There are 14/15 weeks and as many modules of course material for you to learn along with readings, quizzes, papers, assignments, exams, etc., and you will need to keep track and stay on top of all of them. I recommend you print out the course schedule and keep it near your computer. It's important not to fall behind!
  - During the semester I expect you will spend a minimum of 4 hours three times a week on this course – that is each WEEK – not each module! In a typical course you would spend 3 hours a week in class (45 hours of sitting-in-class time/semester), and another 3 hours studying per hour of classroom time. This is what is expected for a typical 3 credit college course.

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- I expect you to log into the course at least 3 times a week. I will check attendance with the Activity log report available to me through D2L. Although this is not graded per se, attendance is an important element of this course.
- Testing in this course is done on the *honor system*. All tests except for the midterm are closed book and it is expected that you will not use **any** outside materials – notes, the internet, books, your friends, etc., to assist you with your question responses. This system is based on our trust in your honesty and integrity and the community of respect we seek to create in this course.
- I expect you to communicate with me using your MSU email – either through your MSU account or through the D2L course. **Please note** that I **will not respond** to emails that are sent to me outside of the MSU system. That means if you email me with a gmail, yahoo, comcast, yahoo or other non-MSU account, **I will not respond to you.**
- What should you do if you have technical difficulties? If your computer crashes, or if your Internet connection fails, these events do not excuse you from your course responsibilities. You can access this online course from any computer with an internet connection. I suggest you make a plan now for events such as these. If you ever have a technical problem connecting to your course, submitting your work to your course or any other course-related issue, please contact the Help Desk at 517-256-2131. If the problem is related to the D2L system, you will be granted a time extension. If it is not related to the MSU system, you will not be granted an extension.
- If you have questions at any time, please feel free to ask!

- **Grading policies for late submissions** – for every day an assignment is late after the due date, 10% of the maximum will be deducted from the assignment score. No assignments will be accepted once they are three or more days late.
- **APA format is required for this course**. In the Course Introduction, In the Getting Started Module there is a folder labeled Course Documents. It contains APA format guidelines. You can also go to The OWL at Purdue at https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_style_introduction.html I highly recommend you **bookmark this site**. I refer to it *all the time* when I have questions about APA format. It is an excellent resource for in-text citations and references, and has an example of a how to properly format a research paper.

- **Discussion Forum Instructions/Guidelines**
In this course, you will have two discussion forums. Discussion forums give you the opportunity to strengthen your ability to communicate effectively in writing and integrate your understanding of public health topics. For each forum, you will be asked to reflect on and respond to a question and post your contribution to the topic. Your contribution should be clear, complete, and accurate. Some forums will require you to work individually, others will require you to work in pairs.

This is what is expected of you:

- Students are expected to log on and participate in the Discussion Forum at least twice a week and make a minimum of three posts.
- Post your answer/response to the Discussion Forum prompt by 9 pm Thursday evening (1st post).
- Post your second and third responses to your classmates' posts by 11:55 pm Saturday. Do not wait until the last minute to post – posting early allows you to write thoughtful answers and to be the first one to make important points. Posting early also ensures that you will not miss the deadline.

- Your first post should be a response to the discussion forum question/prompt with a minimum of 200 words.
- Your second and third posts should be responses to classmates' posts (minimum 75 words). In responding to your classmates, you can:
  a. Expand or clarify a point make in their response
  b. Offer an additional argument to support a position taken in their response
  c. Suggest ways in which an idea could be more clearly expressed
  d. Identify passages where you think the writer misunderstood a concept or applied it incorrectly
  e. Disagree with a point or position made in an answer
     If you are disagreeing with the views of another student, please be constructive and respectful. You may criticize a position, but not the author. Just writing, "I disagree with you position on abortion," will not do! State precisely the point you disagree with and why. (Make sure you have not misinterpreted the writer's position). Offer reasons why you think their view Is incorrect and support your position by citing the text or other sources.
- Posts should be supported with citations and references in APA format where applicable.

NOTE: The two discussion forums are worth 10% of your grade in total. There is NO MAKE-UP option for participation in the Discussion Forum topics. Students cannot be given "other assignments" or extra credit to "make-up" for not being able to participate. Late discussion responses and replies will receive NO credit.

The Discussion Forum is not an informal chat room. Your answers and replies should be thoughtful, considerate, and use college-level language and grammar.

Each week, I will read all the answers and responses posted to the Discussion Board. I will comment, where appropriate, on those posts or discussion threads that contain inaccuracies or where there seems to be confusion. I will summarize your responses and also point out posts or discussions that I thought were particularly thoughtful, insightful, or well-written.

*Note: The instructor reserves the right to make changes to the syllabus during the course of the semester. Changes will be announced in the course announcement area.

*("What You Can Expect from Me/What I Expect from You" adapted from Loretta Driskel's Course Expectations, Computer Information Systems, Buffalo State University).